Southridge ™
TECHNOLOGY

Transitioning Back From Remote?

If you need help with any of these recommendations, give us a call. We're happy to support you and your staff.

- Start or reboot network equipment and run updates:
  - Switch and modem
  - Idled servers, computers, and workstations
  - Windows

- If you are using cloud backup, verify it's running.

- Confirm antivirus and firewall protections are up to date.

- Review and update other software as appropriate.

- Evaluate any new technology that was introduced to accommodate remote work. Should it be shut down, or should the security be verified?

- Did you purchase extra licenses to support remote work (ex: Zoom, Office 365)? Can licenses be reduced or removed?

- Were devices or technology brought home home by employees? Verify the safe return of those items and the security of data, documents, and files.

- Are you planning to maintain remote workers? Consider:
  - IT support to ensure security and productivity from home.
  - Developing written "appropriate use of technology" standards
  - Requiring employees change passwords on personal devices used for work

- Schedule a review of your Disaster Recovery and/or Business Continuity plan. Debrief and update your plans based on how those plans served you during this crisis. Schedule future tests for those plans.

Contact Us
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